

# How to get to **Chez Vous** Summer! 2010

## JANUARY 2010

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3	4	5	6	7	8	9
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## FEBRUARY - MARCH 2010

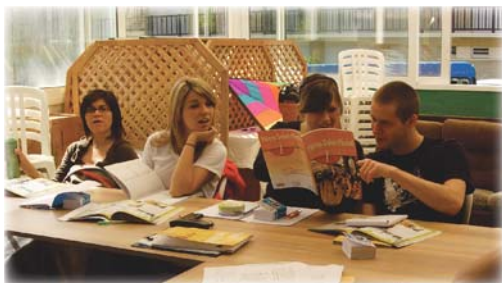
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## Three Application Periods

- 1) Early Application Period:** Due in French Dept. by **January 15**. *Fully-completed* applications submitted by this date will be processed before any later applications. Applicants accepted from this early period will also receive a 25€ credit at the Institute's Café Bar.
- 2) Regular Application Period:** Due in French Dept. by **Feb. 27**.
- 3) Last-Minute Application Period (+\$35):** Beginning March 1, applications are welcome as space remains available. If additional airfare charges are required, JLI will confirm with you before booking.

## How to Apply

- For Master Application Checklist, the Application itself, and related Application materials, go to [www.chezvoussummer.com](http://www.chezvoussummer.com) and click on FORMS. *Complete the Application form and Master Checklist* (we know it's a lot of stuff, but everything is important! - please note that we can process only completed application packets that contain all the materials). Please make out check for \$1300 Deposit and \$30 Application Fee (\$1330 - same in CAD) to "Jacques Lefevre Institute."
- Be sure and have your French professor review your complete application as it is possible that the institute will want to contact your professor for a reference
- Mail everything using the *envelope addressed to the Jacques Lefevre Institute*.
- JLI will respond to fully-completed Applications within three weeks after the end of each Application Period.



### If Accepted . . . you will receive an *Acceptance Packet* containing:

- Program reservation confirmation
- Trip and Packing information
- Contact information in France for you and family
- Invoice (if necessary) for Supplemental Services such as health insurance, travel options, Head-Start fees, or food preference restrictions.

In early May, after final payments, you will receive a *Travel Packet* containing . . .

- Airline ticket or E-ticket identification
- Instructions for arrival and pickup in France
- Emergency telephone card
- Emergency Paris bus/metro ticket

## Final Payments

**To JLI:** *April 16* -- Postmark deadline for final payment of both Program and Supplemental Services Fee -- invoice enclosed in Acceptance Packet. Beginning April 17 please add \$2 per day to this payment.

### Cancellation Refunds

- after Acceptance letter is postmarked to you

*February 1-28:* Full refund

*March 1-31:* Full refund less (Direct Costs + \$500)

*April 1-30:* Full refund less (Direct Costs + \$1000)

*After April 30:* Full refund less (Direct Costs + \$1500)

(wait-listed students not accepted will receive full refunds)

**Direct Costs** are expenses already incurred by the Institute on behalf of the student, which can include non-refundable airfare. However, the Institute makes every effort to recover as much as possible in refunds for Direct Costs which are then passed back to the student. An additional refund of up to \$300 is also added to the amounts above for cancellation due to the unfortunate circumstances of a medical difficulty (Doctor's note) or death in the student's immediate family.



### The Jacques Lefevre Institute

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